

INTEROFFICE MEMORANDUM

<u>DATE:</u>	September 4, 1991	<u>FROM:</u> Info. Center
<u>PRODUCT:</u>	WordPerfect	<u>VERSION:</u> 5.1
<u>RELEASE DATE:</u>	ALL	
<u>SUBJECT:</u>	Tables - Creating A Table With Both Portrait	

And Landscape Text

The steps below will allow users to create a table that contains both portrait and landscape text.

1. Create the table
2. Create a user box in the cell that will contain the rotated text
3. Press 9 to edit in the Definition menu
4. Enter any codes e.g., font codes, attributes, etc.
5. Press Alt-F9 to rotate and choose either 90 or 270
6. Press F7 to exit
7. Press 7 to set the size (use Set Both)
8. Press 9 again to edit, then enter the desired text
9. Exit to the document

Users may receive the error "Too Much Text" and lose the size of the box if the steps are not followed in this order.

Below are some tips that might be helpful in creating this table:

- It works best to set a row height.

- Place a graphics box option code before the table that will set Outside Border Space to 0" and Inside Border Space to 0". If the cell is .5" wide, set the box width to .32" because the cell has a border space of .833" on the top and sides.

- When shading the cell, expand the user box to the lines of the cell so shading will cover the entire cell.

- Use an Advance code to center the text in the box. To center 16pt text in a .5" wide cell, advance down .75". To center 12pt text in a .5" wide cell, advance down 1".

Memo ID: WP51_6918G